



# NIAGARA FALLS CITY SCHOOL DISTRICT

## OFFICE OF HUMAN RESOURCES

630 66<sup>TH</sup> STREET  
 NIAGARA FALLS, NY 14304  
 Employment Application

This application must include your signature, a resume and mailed to the above address.

APPLICANT INFORMATION			
Position Requested Indicate Permanent, Substitute or Both			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.		
Have you ever been convicted of a crime (other than traffic violations)? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain			

EDUCATION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

CURRENT EMPLOYMENT	
Current Position	Phone ( )
Employer	Supervisor
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>	

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

Prior to employment, Human Resources must receive the items below

<b>DO NOT WRITE BELOW THIS LINE</b>			
Medical Review	Placement Request	Affirmation Action Form	Fingerprints
Citizenship (I-9)	Security Review	Residency Policy Statement	Orientation
Certification	Payroll	Retirement Waiver Statement	

**QUALIFICATIONS**

In addition to the information provided on your resume, please list below any additional points which will help in judging your suitability for a position, such as your aims, your special experience, training, talent or interests.

The Niagara Falls City School District requires that employees hired or promoted after March 1, 1994 be residents of the City of Niagara Falls and maintain their residency during their term of employment.

I certify that my answers are herein true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Education, related work experience and references (three who are familiar with your work and are not related to you) must be detailed in the required resume.**

**This application will be considered for vacancies that occur within the next twelve (12) months. After one (1) year has elapsed, you must reactivate your application with an updated resume and letter of interest.**

*The Niagara Falls City School District is an Equal Opportunity/Affirmation Action Employer.*